

# PROCESS SERVERS QUARTERLY MEETING AGENDA

<b>Day &amp; Date:</b>	Wednesday, January 26 <sup>th</sup> , 2011	<b>Location:</b>	Downtown Justice Center 620 West Jackson, 2 <sup>nd</sup> Floor, #2083
<b>Time:</b>	12:00p – 1:00 pm	<b>Minutes:</b>	Jody Fisher

## PURPOSE OF MEETING

Community Awareness; Process Servers, Court and Clerk's Office Information and Exchange Meeting

## OPEN TO THE PUBLIC

### Names

Clerk of the Superior Court

Justice Court

Superior Court

Process Servers

AOC

Judicial Officers

	Topic	Presenter
1.	Welcoming Remarks	Michael K. Jeanes, Clerk of the Superior Court
2.	eFiling and ECR Updates ➤ <a href="#">AZ Turbo Court</a>	Michael K. Jeanes, Clerk of the Superior Court
3.	Budget Status Update	Michael K. Jeanes, Clerk of the Superior Court
4.	Business Accounts Credit Card changes, Clerk's office procedural change will no longer hold CC information. Effective 01/01/11	Becky Magana, Deputy Director, Clerk of the Superior Court
5.	Metal mail slots next to the Info Desk at CCB will be permanently removed.	Becky Magana, Deputy Director, Clerk of the Superior Court
6.	Stamping docs and taking them. Doc is not filed in if not dropped in the box.	Mark Leong, Civil Docket Supervisor, Clerk of the Superior Court
7.	Process Server E-Mail Box	Becky Magana, Deputy Director, Clerk of the Superior Court
8.	Justice Court Information ➤ Affidavit of Attempted Service	James Vance, Deputy Justice Court Administrator
9.	Other Business, Questions and Comments	

**FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL THE COSC PROCESS SERVER MAILBOX AT : [SERVERP@COSC.MARICOPA.GOV](mailto:SERVERP@COSC.MARICOPA.GOV)**

**NEXT QUARTERLY MEETING – WEDNESDAY APRIL 27TH, 2011**

Downtown Justice Center - 620 West Jackson, 2<sup>nd</sup> Floor Training Room 2083

# PROCESS SERVERS QUARTERLY MEETING AGENDA

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## PROCESS SERVERS COURT AND CLERK'S OFFICE INFORMATION AND EXCHANGE MEETINGS

### SCHEDULE OF MEETINGS FOR CALENDAR YEAR 2011

These meetings are scheduled a year in advance and are subject to change; please check the web site prior to the designated meeting;

[http://www.clerkofcourt.maricopa.gov/process\\_svr.asp](http://www.clerkofcourt.maricopa.gov/process_svr.asp)

**JANUARY 26<sup>th</sup>, 2011                      WEDNESDAY                      12:00 – 1:00 PM**  
**DOWNTOWN JUSTICE CENTER**  
**620 WEST JACKSON – 2nd FLOOR – SUITE #2083**  
**CTS– TRAINING ROOM**

**APRIL 27<sup>th</sup>, 2011                      WEDNESDAY                      12:00 – 1:00 PM**  
**DOWNTOWN JUSTICE CENTER**  
**620 WEST JACKSON – 2nd FLOOR – SUITE #2083**  
**CTS– TRAINING ROOM**

**JULY 27<sup>th</sup>, 2011                      WEDNESDAY                      12:00 – 1:00 PM**  
**DOWNTOWN JUSTICE CENTER**  
**620 WEST JACKSON – 2nd FLOOR – SUITE #2083**  
**CTS– TRAINING ROOM**

**OCTOBER 26<sup>th</sup>, 2011                      WEDNESDAY                      12:00 – 1:00 PM**  
**DOWNTOWN JUSTICE CENTER**  
**620 WEST JACKSON – 2nd FLOOR – SUITE #2083**  
**CTS– TRAINING ROOM**

A meeting notice and confirmation of the meeting date will be posted to the Clerk's Web Site approximately one week prior to the scheduled date.

- The agendas and minutes of these meeting are also available
- Please check the Clerk's Web Site and click on Process Servers link

[http://www.clerkofcourt.maricopa.gov/process\\_svr.asp](http://www.clerkofcourt.maricopa.gov/process_svr.asp)